

25X1A9A

SECRET  
(When Filled In)

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<b>REQUEST FOR ADVANCE OF CONFIDENTIAL FUNDS</b>		NAME OF ADVANCEE [Redacted]		DATE <b>6 April 1962</b>	AMOUNT <b>\$100.00</b>	VOUCHER NO. (Finance use only)	
		ROOM <b>3-E-14</b>	BUILDING <b>Hqs</b>	TELEPHONE EXT.		25X1A	
PURPOSE  <b>Operational Advance</b>							
STATUS OF OUTSTANDING ADVANCES				I agree that I will fully account for this advance by submission of vouchers and refund of any unexpended balance to the reporting point stated and by the due date checked below. In the event of my failure to so account and refund any unexpended balance, I authorize deduction from my salary to effect settlement.			
DATE	AMOUNT	UNACCOUNTED BALANCE	REPORTING POINT		DUE DATE		✓
			FINANCE DIVISION - HEADQUARTERS				
					ON ARRIVAL AT DESTINATION ON OR ABOUT		
					MONTHLY - ON THE LAST WORKDAY OF EACH MONTH		
REQUESTING OFFICER				APPROVED		RECEIPT FOR FUNDS ADVANCED	
DATE <b>April 62</b>	[Redacted]		DATE <b>6 Apr. 62</b>	SIGNATURE OF APPROVING OFFICER <b>Herbert Scoville, Jr.</b>		I acknowledge receipt of funds in the amount stated hereunder to be used for the purpose stated and accounted for as shown above.	
I CERTIFY FUNDS ARE AVAILABLE				CERTIFIED FOR PAYMENT OR CREDIT <b>DD/R</b>		DATE <b>6 April 1962</b>	AMOUNT <b>\$100.00</b>
OBLIGATION REFERENCE NO.	CHARGE ALLOTMENT NO. <b>2190-1010-1000</b>		DATE	AUTHORIZED CERTIFYING OFFICER		SIGNATURE OF ADVANCEE [Redacted]	
DATE	SIGNATURE						25X1A9A
SPACE BELOW FOR EXCLUSIVE USE OF FINANCE DIVISION							
PREPARED BY			REVIEWED BY			VOUCHER NO. 7-12	
DESCRIPTION - ALL OTHER ACCOUNTS 13-39			40-42	45-46	47-52	53	54-57
DESCRIPTION - A/P ITEMS 13-33			34-39	PAY PER. LIQ. CODE	OBLIG. RECORD	F. Y.	GENERAL LEDGER ACCOUNT NO.
13-24 DESCRIPTION - ADVANCE ACCOUNTS			34-39 PAYABLE VOUCHER NO.	TRANS. CODE	ADVANCE ACCT. NO. EMP. NO.	59-67 ALLOT. LEDGER ACCOUNT NO.	68-70 DUE DATE
						62-67 CK. NO. X VOU. NO.	71-80 AMOUNT
						OBJECT CLASS	DEBIT CREDIT